

THE POSTAL MUSEUM CUSTOMER REGISTER

The purpose of this document is to inform the Postal Museum's customers about the processing of their personal data in the Postal Museum's customer register. This communication is based on the EU General Data Protection Regulation (679/2016).

Data controller and contact information

The Finnish Postal Museum Foundation
Kelloportinkatu 2C
33100 Tampere, Finland

info@postimuseo.fi

Contact person for issues concerning the processing of personal data: Maria Pietilä, telephone +358 50 546 0124.

Purpose and legal grounds for the processing of personal data

Personal data stored in the customer register are used for customer communications, such as sending invitations to exhibition openings and Christmas cards as well as for other marketing purposes.

The grounds for the processing of personal data is the legitimate interest of the data controller.

The following data on customers are stored in the register

Personal and contact details: name, position, company name if applicable, postal address, telephone number, email address and contact group.

Processing personal data

Personal data are processed by the staff of the Postal Museum whose duties include customer communications.

Period for which the personal data will be stored

We store the data for as long as the customer relationship remains active. We remove data of customers who no longer have an active relationship with us from the register once a year.

Sources of personal data

We collect personal and contact details and updates from customers through feedback forms or personal contact.

Personal data will not be disclosed to any parties outside the Postal Museum without customers' consent.

Disclosure of personal data

Personal data will not be disclosed to any parties outside the Postal Museum without customers' consent.

Protecting personal data

The database containing customer data is stored on a firewall-protected server in a locked space. The database can only be accessed from the Postal Museum's internal network using individual user IDs. Only permanent members of the Postal Museum staff have such a user ID.

Rights of data subjects

Customers have the right to access their data stored in the customer register. A request to access the data needs to be submitted to the Postal Museum in writing.

Customers have the right to request that their data be rectified or erased, or that the processing of their personal data be restricted. Customers also have the right to object to the processing of their personal data.

Customers have the right to file a complaint with the Data Protection Ombudsman if they believe that the processing of their personal data is unlawful.