

PROCESSING OF PERSONAL DATA IN THE POSTAL MUSEUM'S CONTEMPORARY DOCUMENTATION PROJECTS

The purpose of this document is to inform people about the processing of their personal data in the Postal Museum's contemporary documentation projects. This communication is based on the EU General Data Protection Regulation (679/2016).

Data controller and contact information

The Finnish Postal Museum Foundation
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Contact person for issues concerning the processing of personal data: Maria Pietilä, telephone +358 50 546 0124.

Purposes of processing personal data

The Postal Museum's contemporary documentation projects collect data on contemporary phenomena within the Postal Museum's scope of collection. Depending on the collection project, the methods used are interviews, and collection of oral histories, observations, video and audio recordings as well as other methods appropriate in the context.

The data collected in contemporary documentation projects are stored in the Postal Museum collections for research purposes. The data can also be used for the Postal Museum's exhibitions, publications, and public engagement activities.

Personal data are linked to collected data with the subjects' consent. Personal data are collected to enable contact with subjects for the purpose of resolving any copyright issues.

Subjects may also choose their data to remain anonymous.

Grounds for processing personal data

The processing of personal data is based on the data subject's consent.

Processing personal data

Personal data is processed by members of the Postal Museum staff.

Disclosure of personal data

Personal data will not be disclosed to third parties. Personal data will not be transferred outside the EU.

Protecting personal data

We store personal data with the data collected in the contemporary documentation project.

Electronically stored data are stored on a firewall-protected server in a locked space. The Postal Museum staff have access to the data content on the server.

Data in analogue form is stored in lockable and alarm-protected archive rooms.

Period for which the personal data will be stored

We store personal data for as long as we store the data collected in the project. As a rule, the data is stored permanently.

Sources of personal data

We obtain personal and contact details and updates from the subjects themselves in connection with a contemporary documentation project, through interviews or questionnaires, or by contacting subjects afterwards, for example.

Rights of data subjects

Data subjects have the right:

- to have access to their personal data
- to ask for their personal data to be rectified
- to ask for their personal data to be deleted
- to request a processing restriction or object to the processing of their personal data

Data subjects have the right to file a complaint with the Data Protection Ombudsman if they believe that the processing of their personal data is unlawful.