

## **THE CUSTOMER REGISTER OF EXHIBITION OPENINGS AT THE POSTAL MUSEUM**

The purpose of this document is to inform those registering for an exhibition opening at the Postal Museum about the processing of their personal data in the customer register of exhibition openings at the Postal Museum. This communication is based on the EU General Data Protection Regulation (679/2016).

### **Data controller and contact information**

The Finnish Postal Museum Foundation  
Kelloportinkatu 2C  
33100 Tampere  
Finland

[info@postimuseo.fi](mailto:info@postimuseo.fi)

Contact person for issues concerning the processing of personal data: Maria Pietilä, telephone +358 50 546 0124.

### **Purpose and legal grounds for the processing of personal data**

The purpose of data processing is to determine the number of guests registering for an exhibition opening and to store their contact details for any communications regarding the opening.

The processing of personal data is based on customer consent.

### **The following data on customers are stored in the register**

The name and email address of the person registering for the opening.

### **Processing personal data**

Personal data are processed by the staff of the Postal Museum whose duties include organising the opening of an exhibition.

### **Period for which the personal data will be stored**

We store the data until the opening of each exhibition. The data will be destroyed within a reasonable time after the opening.

## **Sources of personal data**

The data are collected from the invited guests via a form on the Postal Museum website (<https://www.postimuseo.fi/fi/avajaiset>).

## **Disclosure of personal data**

Personal data will not be disclosed to any parties outside the Postal Museum.

## **Protecting personal data**

From the online form, data are stored on a firewall-protected server in a locked space. An individual user ID is required for access to the data. The Postal Museum staff have such a user ID.

## **Rights of data subjects**

Customers have the right to access data stored about them in the register. A request to access the data needs to be submitted to the Postal Museum in writing.

Customers have the right to request that their data be rectified or erased, or that the processing of their personal data be restricted. Customers also have the right to object to the processing of their personal data.

Customers have the right to file a complaint with the Data Protection Ombudsman if they believe that the processing of their personal data is unlawful.